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NO CHANGE in Class. ☐

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Class. CHANGED TO: TS S

DDI Memo, 4 Apr 77

Auth: DDA RPL 07/1/03

Date: 12-12-1983 By: [redacted]

11 June 1958

MEMORANDUM FOR: Director, Training

SUBJECT : Weekly Report #23
Assessment and Evaluation Staff
4 - 10 June 1958

1. Chief, A&E had a lengthy discussion with [redacted] concerning the kind of psychological services he would like. At present, his requirements are in the area of the S&T courses, the JO program, and in developing tests of knowledge of and ability to apply doctrine and regulation in the PP area. Ideally, a full-time person should be assigned to this area. This is a goal towards which I am working, but at present it is not possible.

2. Chief, A&E, [redacted] conducted a seminar with 25 to 35 chief instructors [redacted] Because of the diversity of the group, it was a rather difficult seminar to conduct. It did, however, provide an opportunity for people to air their questions about training evaluation, and for the flexibility of the A&E position in working out problems to become more widely known. It is my opinion that the seminar served a useful purpose in clearing the air, but that future seminars should be conducted with a more homogeneous group. This likewise was [redacted] opinion as expressed to me.

3. [redacted] request for extended leave beginning 16 June has been received and approved by me. One reason for accelerating her leave was that I felt that, after talking with her on my most recent trip, that her health needed rather immediate relief from the strain she has been under.

4. A request for Assessment and Evaluation services signed by [redacted] C/RI, which was routed through [redacted] and the FI Training Officer, contained the following statement:

"A program of assessment and evaluation started during January 1958, for a pilot group of Intelligence Analysts from Records Integration Division, Foreign Intelligence Staff. The basic inquiry was the determination of whether these people possessed case officer potentiality. The resultant factors from the assessment produced a beneficial aid for future training plans and job assignments."

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25X1 5. C/AB represented the JOTP office [] on 5 June 1958 and conferred with [] concerning the performance of JOT's in the recent OFC. The information was conveyed to the JOTP staff on 6 June 1958.

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6. Discussions were held [] concerning the kinds of abilities, aptitudes, and attitudes that should be checked out in the pre-course assessments.

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25X1 7. In a previous weekly report we noted that [] [] asked for a briefing on A&E services as a result of our contact with him in conjunction with the OFC training evaluation survey. As a consequence of the briefing he received, he has submitted a list of twelve names for standard and/or intensive assessment.

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25X1 8. ORR continues to make use of A&E services. Most recently we have been working with them in evaluating the qualifications of individuals as potential candidates for the newly organized Guided Missiles Branch. On 10 June 1958, C/AB reviewed the A&E information on 15 individuals with [] Acting Chief of the Guided Missiles Branch, and Mr. [].

DSS

9. The Staff Training Officer/FI, has expressed interest in getting more information concerning the Voluntary Language Program. The particular areas of interest include knowledge of students who are doing well, and information concerning the nature of the enrollment: distribution of students among the DD/P offices, proportion of success and persistence relative to initial enrollment, etc.

At the present time, LAS sends interim progress reports directly to the student, who has the option of sending the report to his own personnel file. No formal reporting procedure has been contemplated except for final Evaluation Reports, and LAS is working on its first final reporting problems now.

25X1 According to [] LAS, a request to provide interim reports through training officer channels would create no administrative problems. LAS has an understandable concern, however, that reporting procedures for a voluntary program should not in any way penalize the student who runs into difficulty. Since the DD/P appears to be primarily interested in evidence of satisfactory performance, it would seem that reporting procedures could be worked out which would give credit where credit is due, without making evidence of difficulty a matter of record.

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This review is provided for background, in the event that the DD/P requests some modification of reporting procedures for the Voluntary Program.

PERSONAL NOTES

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Chief, Assessment and Evaluation Staff

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